

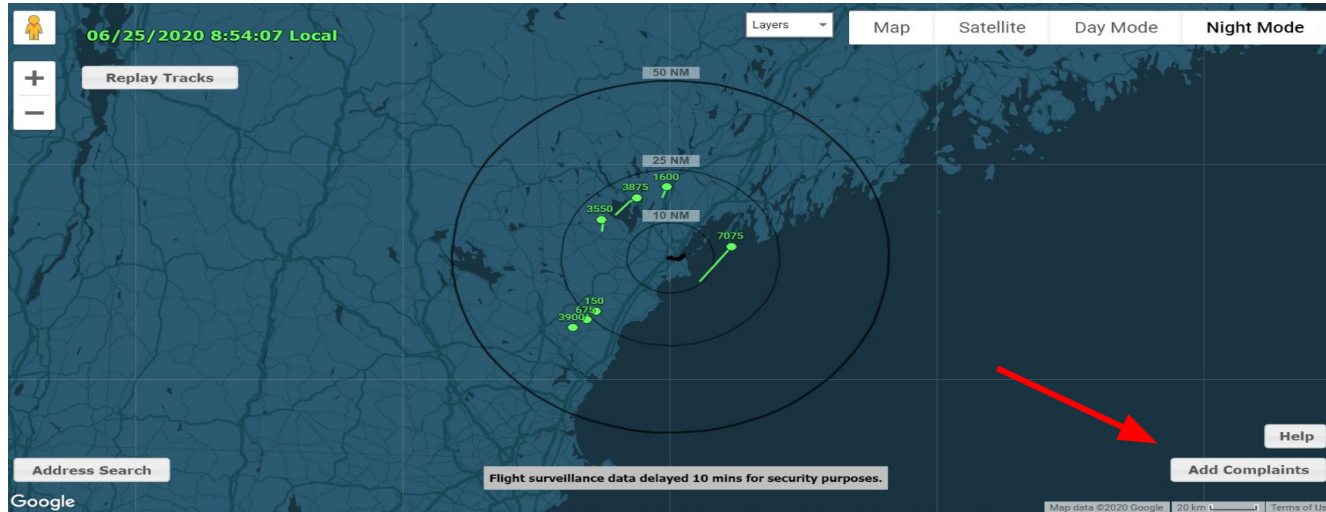
Instructions to Report a Noise Complaint

Please use the link below to access the flight surveillance screen

<https://airport.vector-us.com/Public/PublicPortal.aspx?airportCode=KPWM>

Instructions to Report a Noise Complaint

1. From the Flight Surveillance screen, Click on “Add Complaints”



Instructions to Report a Noise Complaint

2. Complete the form. Fields in red are required.

Add New Complaint

First:* Last:*

Home Phone: () - Cell Phone: () -

Email Address:

Address:

Lat.: Long.:

Res Zone:

Select any combination of the types below:

Disturbance Type:

Activity Disturbed:

Noise Start:

Noise End:

Aircraft Type:

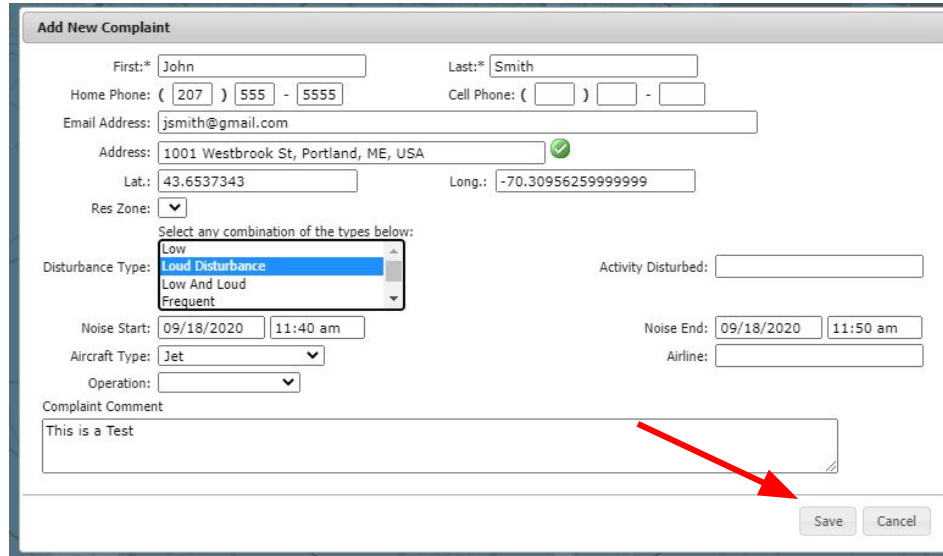
Operation:

Airline:

Complaint Comment

How to Report a Noise Complaint

3. Click Save when form is completed.



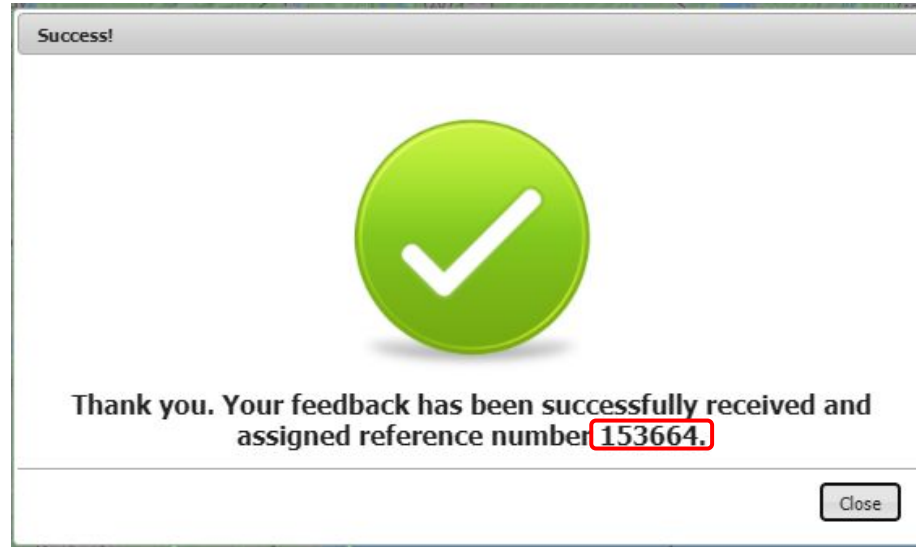
The screenshot shows a web form titled "Add New Complaint". The form contains the following fields and options:

- First*: John
- Last*: Smith
- Home Phone: (207) 555 - 5555
- Cell Phone: () -
- Email Address: jsmith@gmail.com
- Address: 1001 Westbrook St, Portland, ME, USA (with a green checkmark icon)
- Lat.: 43.6537343
- Long.: -70.30956259999999
- Res Zone: (dropdown menu)
- Disturbance Type: (dropdown menu showing "Low", "Loud Disturbance" (highlighted), "Low And Loud", and "Frequent")
- Noise Start: 09/18/2020 11:40 am
- Noise End: 09/18/2020 11:50 am
- Aircraft Type: Jet (dropdown menu)
- Operation: (dropdown menu)
- Complaint Comment: This is a Test
- Activity Disturbed: (empty text field)
- Airline: (empty text field)
- Save and Cancel buttons at the bottom right.

A red arrow points from the "Complaint Comment" text area to the "Save" button.

Instructions to Report a Noise Complaint

4. The system will automatically generate a reference number. Please use this number if calling about a specific event.



Instructions to Report a Noise Complaint

Questions or Comments

Please contact (207) 756 - 8032