



**Maine's
Home
Airport.**

PAUL H. BRADBURY, P.E.

AIRPORT DIRECTOR

ZACHARY R. SUNDQUIST, A.A.E.

ASSISTANT AIRPORT DIRECTOR

June 30, 2025

Dear Jetport Team Members:

We implemented our Portland International Jetport Safety Management System (SMS) back in 2019, well before it was required by regulation, as a way to improve and operationalize our core value of Safety. Our SMS provides a structured framework to continuously improve our safety policies and procedures to ensure we create a safe environment for our employees, our tenants, our passengers, and the aviation community. As the Airport Director, I am the Accountable Executive for our SMS. This means I fully support the policies outlined in our Safety Management Manual and commit to providing the necessary resources, both financial and personnel, to ensure the success of the SMS.

Our SMS is built on a just-culture, meaning we do not punish individuals acting in good faith on behalf of the organization for actions, omissions, or decisions made in accordance with their experience and training. However, we will not tolerate actions based on gross negligence, intentional violations, or destructive behavior.

We also have a non-retribution policy, ensuring that individuals who report hazards, incidents, or concerns are not punished. Everyone should feel comfortable and committed to reporting all safety concerns.

Our core values of: Safety, Service, Teamwork, and Trust go hand in hand with our SMS objectives. An organization wide trust in the SMS allows us to create a safer environment through continuous reporting, review, and improvement in our safety policies, procedures, and practices.

Please join me in committing to our Safety Management System and making safety our number one priority.

Best regards,

A handwritten signature in blue ink, appearing to read 'Paul Bradbury', is written over a light blue horizontal line.

Paul Bradbury
Airport Director